

December 8, 2022

**MINUTES OF THE REGULAR MEETING OF COUNCIL
MEETING OF THE RURAL MUNICIPALITY OF BARRIER
VALLEY NO. 397 HELD AT THE MUNICIPAL OFFICE IN
ARCHERWILL ON THURSDAY, DECEMBER 8, 2022,
COMMENCING AT 9:00 AM**

Public Disclosure was signed and submitted to the Administrator by Councilor Doreen Seilstad on November 18, 2022.

PRESENT: REEVE Wayne Black, **COUNCILLORS:** Lyle Bakken – DIVISION 1, Marlene Carlson – DIVISION 2, Kent Knudson – DIVISION 3, Richard Bussell – DIVISION 4, Doreen Seilstad – DIVISION 5, Dwayne Sharpen – DIVISION 6, Donald Reed – DIVISION 7. **ADMINISTRATOR:** Glenda Smith.

DELEGATION:

11:00 am Greenwater Detachment
3: 00 pm Jack Maslin – Rose Valley Trust and Rec Board

235/22

MINUTES

BUSSELL: That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday November 10, 2022 be approved as circulated.

CARRIED.

236/22

STATEMENT OF FINANCIAL ACTIVITY

KNUDSON: That the Statement of Financial Activity for the month of November 2022 be accepted as presented.

CARRIED.

237/22

ACCOUNTS:

SHARPEN: That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$239,183.15, covered by cheque numbers 11619 - 11668 inclusive, and online release numbers 2022-0054 – 2022-0058 and auto withdrawals 2022-0040 – 2022-0043 inclusive, Payroll 351 - 356, be approved for payment.

CARRIED.



238/22

DECLARATION OF ELIGIBILITY – MUNICIPAL REVENUE SHARING

CARLSON: THAT the Council of the RM of Barrier Valley No. 397 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

239/22

NOTICE OF PLANNED PROCUREMENT

BUSSELL: that the RM of Barrier Valley No. 397 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January – December 2023.

CARRIED.

240/22

ROAD HAUL AGREEMENT

REED: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 14/22 with RM of Lakeside No. 338.

CARRIED.

241/22

ROAD HAUL AGREEMENT

SEILSTAD: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 15/22 with RM of Lakeview No. 337.

CARRIED.

242/22

SUBDIVISION NW 04 41 15 W2

KNUDSON: That we recommend approval of the proposed subdivision of NW 4-41-15-W2, Parcel B Plan 102290813.

CARRIED.



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243/22

SNOW RIDGING FOR HIGHWAYS

REED: that municipality enters into an agreement with the Ministry of Highways to provide snow ridging along Highway 349 from the ST Front Corner to intersection of Highway 349 and Highway 35; services will be provided at our discretion at a rate of one hundred sixty-five dollars an hour (\$165.00/hour).

CARRIED.

244/22

BYLAW 3-2022 THIRD READING

BUSSELL: That bylaw 3-2022, A BYLAW RESPECTING BUILDINGS be read a third time.

CARRIED.

245/22

BUILDING INSPECTOR/BYLAW OFFICER

REED: that the municipality appoints Chris Letrendre of B & B Enforcement Services as the municipalities Building Inspector and Bylaw Officer for 2023.

CARRIED.

246/22

BRIDGE

BLACK: that the municipality enters into an agreement with Western Infrastructure Renewal Inc for the rehabilitation and maintenance of the municipal bridge located at NE 16 41 13 W2.

CARRIED.

247/22

LAGOON

CARLSON: that the municipality applies to the Investing in Canada Infrastructure Program for a change of scope on our lagoon project 20200100; with the new procedure, new size and drawings as accepted by Water Security Agency.

CARRIED.

248/22

CONFIRMATION OF ENGAGEMENT FOR AUDIT

SEILSTAD: That Reeve Wayne Black is authorized to ratify the confirmation of engagement of Ingram & Yeadon Accountants to conduct the audit of the RM of Barrier Valley No. 397 2022 Financial Statements per the terms as outlined in the engagement letter as reviewed by Council.

CARRIED.

249/22

MUNISOFT – INVENTORY SOFTWARE

CARLSON: that the municipality purchases the new inventory software from Munisoft for the discounted price of seven hundred and ninety-nine dollars (\$799.00) to be purchased in the 2023 Budget.

CARRIED.



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250/22

STREETLIGHT INSTALLS ON REVOYS MARINA SUBDIVISION BY SASK POWER

BLACK: that the municipality contacts both Revoy's Marina and Sask Power on the proposed location of the one street lights to be located at the entrance of Revoy's Marina subdivision.

CARRIED.

251/22

CEMETERIES

REED: That the municipality gives each record keeper of the cemeteries located in the municipality one hundred dollars (\$100.00) each and that the municipality gives each cemetery located in the municipality two hundred and eighty dollars (\$280.00) towards grass cutting.

CARRIED.

252/22

ARCHGROVE C & D

SEILSTAD: That the municipality pays out the outstanding balance of the Archgrove levy at December 31, 2022 to Archgrove C & D.

CARRIED.

253/22

YEAR END ACCOUNTS

CARLSON: that the Reeve or Deputy Reeve and Administrator be authorized to pay all 2022 accounts as due at year end.

CARRIED.

Councillor Rick Bussell left the meeting at 1:38 pm

254/22

EMPLOYEE BONUS

BLACK: That full time employees Glenda Smith, Ray Tremblay, Richard Fedirko, be given a two hundred dollar (\$200.00) gift card and that Ted Hanson, Jan Scott, Garry Schweitzer, Milan Carstens and Richard Bussell be given a one hundred dollars (\$100.00) Co-op gift card at year end for mileage incurred during the year.

CARRIED.

Councillor Bussell returned to the meeting at 1:40 pm

255/22

CLOSED SESSION

SHARPEN: that this meeting be closed to the public for the discussion of Employee salary negotiations at 1:40 PM, with Administrator Glenda Smith leaving the meeting.

CARRIED.



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256/22

OPEN MEETING

BAKKEN: that the meeting reopens to the public at 2:42 pm.

CARRIED.

257/22

SOUTH GRADER OPERATOR

CARLSON: That Raymond Tremblay be designated south grader operator for the municipality, and be paid a salary of \$64,500.00, plus health, dental benefits and disability benefits for 2023.

CARRIED.

258/22

NORTH GRADER OPERATOR

SHARPEN: That Richard Fedirko be designated north grader operator for the municipality, and be paid a salary of \$64,500.00, plus health, dental benefits and disability benefits for 2023.

CARRIED.

259/22

ADMINSTRATOR WAGES

REED: That Administrator Glenda Smith be paid a salary of \$70,000.00 for 2023, plus health, dental and disability benefits.

CARRIED.

260/22

MOWER OPERATOR

BUSSELL: That Ted Hanson be designated as mower operator for this municipality, and be paid at a rate of twenty eight dollars (\$28.00) per hour for 2023 plus health, dental and disability benefits.

CARRIED.

Councillor Rick Bussell left the meeting at 2:46PM

261/22

PEST CONTROL OFFICER

BAKKEN: That Richard Bussell be appointed at Pest Control Officer for this municipality for 2022 and be paid at a rate of twenty two dollars and fifty cents (\$22.50) per hour and mileage rate will be set at the January 2023 meeting.

CARRIED.

A handwritten signature in black ink, appearing to be 'RWS' followed by a flourish.

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Councillor Rick Bussell returned to the meeting at 2:48 pm

262/22

WASTE DISPOSAL GROUND OPERATOR

KNUDSON: that we pay the landfill operator at a rate of twenty dollars an hour (\$20.00/hr) and additional ten dollars per Saturday starting during the winter months November to March.

CARRIED.

263/22

WAGES CASUAL EMPLOYEE

SEILSTAD: That Garry Schweitzer be designated as casual employee for this municipality, and be paid at a rate of twenty-eight dollars (\$28.00) per hour for 2023. **CARRIED.**

264/22

WAGES SPARE GRADER OPERATOR

BLACK: that Milan Carstens be designated as the spare grader operator for this municipality, and be paid a rate of twenty-seven dollars (\$27.00) per hour for 2023.

CARRIED.

265/22

FIRE PROTECTION HONORARIUMS

KNUDSON: that the municipality agrees with the proposed Fire Protection of an honorarium for fire chief at a rate of five hundred dollars (\$500.00) for the year and two hundred and fifty dollars (\$250.00) for the deputy fire chief for the year. **CARRIED.**

266/22

2023 REGULAR MEETING SCHEDULE

KNUDSON: that is noted, per the Administrator's advisory, the next Regular Meeting is January 12, 2023, and the annual schedule is as follows: February 9, 2023, March 9, 2023, April 13, 2023, May 11, 2023, June 8, 2023, July 13, 2023, August 10, 2023, September 14, 2023, October 12, 2023, November 9, 2023 and December 14, 2023 as per our Council Procedure Bylaw.

CARRIED.

267/22

CORRESPONDANCE:

KNUDSON: That the correspondence, as listed and attached to and forming part of these minutes, having been copied and distributed, now be filed.

CARRIED.



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268/22

ADJOURN

SHARPEN: That this meeting adjourns at 3:52 pm and the next meeting will be January 12, 2023.

CARRIED.

Presented to council this 12 day of January, 2023.


REEVE


ADMINISTRATOR

CORRESPONDENCE AS COPIED AND DISTRIBUTED TO COUNCIL December 8, 2022.

- Ministry of Government Relations
- Ministry of Highways
- Sask Power
- Saskatchewan Public Safety
- Prairie Mapping – Ihunter Sales

