

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL
OF THE RURAL MUNICIPALITY OF BARRIER VALLEY NO.
397 HELD AT THE MUNICIPAL OFFICE IN ARCHERWILL ON
TUESDAY, DECEMBER 12, 2023, COMMENCING AT 9:00 AM**

Public Disclosure was signed and submitted to the Administrator by Reeve Wayne Black on November 21, 2023.

PRESENT: REEVE Wayne Black, **COUNCILLORS:** Lyle Bakken – DIVISION 1, Marlene Carlson – DIVISION 2, Kent Knudson – DIVISION 3, Richard Bussell – DIVISION 4, Doreen Seilstad – DIVISION 5, Dwayne Sharpen – DIVISION 6, Donald Reed – DIVISION 7. **ADMINISTRATOR:** Glenda Smith; Fern Lucas.

Reeve Black called the meeting to order at 9:00 A.M.

DELEGATIONS: None

212/23

MINUTES

REED: That the minutes of the regular meeting of council held in the municipal office in Archerwill on Thursday November 16, 2023 be approved as circulated.

CARRIED.

213/23

STATEMENT OF FINANCIAL ACTIVITY

KNUDSON: That the Statement of Financial Activity for the month of November, 2023 be accepted as presented.

CARRIED.

214/23

ACCOUNTS:

SHARPEN: That the accounts, as listed and attached to, and forming part of these minutes, in amount of \$399,237.10, covered by cheque numbers 12089 - 12150 inclusive, and online release numbers 2022-0059 – 2022-0060 and auto withdrawals 2022-0041– 2022-0044 inclusive, Payroll 424 - 426, be approved for payment.

CARRIED.

215/23

ACTING ADMINISTRATOR

BLACK: That Fern Lucas be appointed as Acting Administrator effective December 12, 2023, until such time as Administrator Glenda Smith is able to return to work; further that Fern Lucas be added to the signing authority for the municipality, and be paid \$40.00 per hour plus \$0.55 per kilometer for her services.

CARRIED.

216/23

DECLARATION OF ELIGIBILITY – MUNICIPAL REVENUE SHARING

CARLSON: THAT the Council of the RM of Barrier Valley No. 397 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

217/23

CANADA SUMMER JOBS APPLICATION

BUSSELL: that the RM of Barrier Valley No. 397 apply for a summer student for the summer of 2024 under the Canada Summer Jobs program.

CARRIED.

218/23

NOTICE OF PLANNED PROCUREMENT

REED: that the RM of Barrier Valley No. 397 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January – December 2024.

CARRIED.

Two handwritten signatures in black ink, one on the left and one on the right, appearing to be initials or names.

219/23

ROAD HAUL AGREEMENT

SEILSTAD: that the Administrator and Reeve or Deputy Reeve be authorized to authenticate Road Haul Maintenance Agreement 14/23 with Weyerhaeuser.

CARRIED.

220/23

EMERGENCY RESPONSE LETTERS

CARLSON: That we send the Emergency Response questionnaire, as compiled by LS Consulting, to all ratepayers in the municipality.

CARRIED.

221/23

LIABILITY INSURANCE

SEILSTAD: That we increase the municipalities liability insurance coverage by \$3,000,000.

CARRIED.

222/23

SNOW RIDGING FOR HIGHWAYS

KNUDSON: That this municipality enter into an agreement with the Ministry of Highways to provide snow ridging along Highway 349 from the ST Front Corner to intersection of Highway 349 and Highway 35; services will be provided at our discretion at a rate of one hundred sixty-five dollars an hour (\$165.00/hour).

CARRIED.

223/23

DUST CONTROL PROJECT-NEW DEAL

REED: That this municipality apply to the New Deal Grant Program for 5.4 kilometers of Grid Road 642 to be eligible for dust control application.

CARRIED.

224/23

PROGRESS PAYMENT-LAGOON PROJECT

SEILSTAD: That we submit a progress payment to Thomcat Management, in amount of \$322,528.62, for work done to date on the Archerwill Lagoon Project.

CARRIED.

225/23

BRIDGE

REED: that we send the bridge reports to Western Infrastructure Renewal Inc for their comments on the rehabilitation and maintenance done on the municipal bridge located at NE 16 41 13 W2.

CARRIED.



226/23

BYLAW 2/23 FIRST READING

CARLSON: that bylaw 2/23, A BYLAW TO LICENSE THE EXCAVATION OF GRAVEL FROM GRAVEL PITS be read a first time.

CARRIED.

227/23

BYLAW 2/23 SECOND READING

SHARPEN: that bylaw 2/23, A BYLAW TO LICENSE THE EXCAVATION OF GRAVEL FROM GRAVEL PITS, be read a second time.

CARRIED.

228/23

BYLAW 2/23 THREE READINGS

SEILSTAD: that bylaw 2/23, A BYLAW TO LICENSE THE EXCAVATION OF GRAVEL FROM GRAVEL PITS be given three readings at this December, 2023 meeting.

CARRIED UNANIMOUSLY.

229/23

BYLAW 2/23

BUSSELL: that bylaw 2/23, A BYLAW TO LICENSE THE EXCAVATION OF GRAVEL FROM GRAVEL PITS be read a third time and adopted.

CARRIED.

230/23

BYLAW 3/23 FIRST READING

KNUDSON: That bylaw 2/23, a BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET be read a first time.

CARRIED.

231/23

BYLAW 3/23 SECOND READING

BAKKEN: That bylaw 3/23, A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET be read a second time.

CARRIED.

232/23

BYLAW 3/23 THREE READINGS

SHARPEN: That bylaw 3/23. A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET be given three readings at this December, 2023 meeting.

CARRIED UNANIMOUSLY.

Handwritten signatures in black ink, appearing to be initials or names, located at the bottom right of the page.

233/23

BYLAW 3/23 THIRD READING

REED: That Bylaw 3/23, A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET be read a third time and adopted.

CARRIED.

234/23

YEAR END ACCOUNTS

BUSSELL: that the Reeve or Deputy Reeve and Administrator be authorized to pay all 2023 accounts as due at year end.

CARRIED.

235/23

EMPLOYEE BONUS

BUSSELL: That employees of the municipality be given a \$100.00 gift card at year end.

CARRIED.

236/23

MUNISOFT COMMUNITY INITIATIVE PROGRAM

SEILSTAD: That this municipality participate in the Munisoft Community Initiative program.

CARRIED.

237/23

CEMETERY RECORD KEEPER AND CARE TAKER

KNUDSON: That each cemetery be paid \$100.00 each per annum for record keeping, and \$280.00 per annum for grass cutting.

CARRIED.

238/23

ARCHGROVE C & D ARREARS

REED: That the outstanding Archgrove Conservation and Development arrears of taxes be remitted to the Archgrove Conservation and Development Board at year end.

CARRIED.

239/23

CLOSED SESSION

CARLSON: that this meeting be closed to the public for the discussion of Employee salary negotiations at 1:35 PM, with Administrator Glenda Smith leaving the meeting.

CARRIED.

240/23

OPEN MEETING

BAKKEN: that the meeting reopens to the public at 2:05 pm.

CARRIED.

Recommendations to Council from Closed Meeting:



December 8, 2022

241/23

SOUTH GRADER OPERATOR

SHARPEN: That Raymond Tremblay be designated south grader operator for the municipality, and be paid a salary of \$68,000.00, plus health, dental benefits and disability benefits for 2024.

CARRIED.

242/23

NORTH GRADER OPERATOR

REED: That Richard Fedirko be designated north grader operator for the municipality, and be paid a salary of \$68,000.00, plus health, dental benefits and disability benefits for 2024.

CARRIED.

243/23

ADMINSTRATOR WAGES

REED: That Administrator Glenda Smith be paid a salary of \$73,000.00 for 2024, plus health, dental and disability benefits.

CARRIED.

244/23

PEST CONTROL OFFICER

KNUDSON: That Richard Bussell be appointed at Pest Control Officer for this municipality for 2024, and be paid at a rate of twenty three dollars and fifty cents (\$23.50) per hour and mileage rate will be set at the January 2024 meeting.

CARRIED.

245/23

WASTE DISPOSAL GROUND OPERATOR

SEILSTAD: that we pay the landfill operator at a rate of twenty dollars an hour (\$21.00/hr) for 2024, and additional ten dollars per Saturday starting during the winter months November to March.

CARRIED.

246/23

WAGES CASUAL EMPLOYEE

BUSSELL: That Garry Schweitzer be designated as casual employee for this municipality, and be paid at a rate of thirty dollars (\$30.00) per hour for 2024.

CARRIED.

247/23

WAGES SPARE GRADER OPERATOR

BLACK: that Milan Carstens be designated as the spare grader operator for this municipality, and be paid a rate of twenty-seven dollars (\$27.00) per hour for 2024.

CARRIED.



248/23

ADMINISTRATOR HOLIDAY

CARLSON: That Administrator Glenda Smith be granted December 7th, 2023 as a vacation day.
CARRIED.

249/23

CORRESPONDANCE:

KNUDSON: That the correspondence, as listed and attached to and forming part of these minutes, having been copied and distributed, now be filed.

CARRIED.

250/23

SALE OF CROWN LAND

SHARPEN: That we approve of the sale of Crown land SW 21-42-15 W2.

CARRIED.

251/23

ADJOURN

SHARPEN: That this meeting adjourns at 2:30 pm. The next regular meeting of council will be January 11, 2024.

CARRIED.

Presented to council this 11 day of January, 2024.


REEVE


ADMINISTRATOR

CORRESPONDENCE AS COPIED AND DISTRIBUTED TO COUNCIL December 12, 2023.

- Division 4 director – Myron Kopee
- Cathy Wagantall – MP
- NETPC – Minutes
- Transport Canada
- RCMP Combined Traffic

